

11 September 2018



Dear Parent/Carer

Applying for Secondary School Place for your child

As you may already be aware it is now the time to be looking around different secondary schools and choosing which school you wish your child to attend in September 2019. We wanted you to be aware of the information available as early as possible and hope that you will find this letter useful.

Information about dates and times is available on-line by following the link below -

www.bristol.gov.uk/schooladmissions

A copy of "A guide for parents and carers on applying for a secondary school place for the school year 2019-2020" is available on-line for parents/carers to view and download from Bristol School Admissions.

Applying on-line is the preferred method of application for your child's secondary place because:

- The system helps applicants by checking for errors.
- There is no risk that applications will be lost in the post.
- It is quick and easy to do.
- Applicants will receive an immediate email confirming that their application has been received.
- Applicants will receive email notification of the outcome of their application.

If parents do not have access to the internet at home, free on-line facilities are available at all public libraries in Bristol. In addition parents/carers can use the internet at the Citizen Service Point located in Central Bristol.

<https://www.bristol.gov.uk/contact/citizen-service-points>

Deadline

Please note the national submission date for on-time applications for a Year 7 Secondary School place for September 2019 is Midnight on 31 October 2018.

Paper applications postmarked after this date and time will be treated as late applications and a school place will NOT be allocated in the first round of offers.



**Principal of Oasis Academy New Oak
Muriel Wilkins**

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Children living outside the Bristol LA area

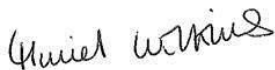
Children living outside Bristol City Council area **must** apply on their **Home LA** common application form (i.e. where they pay Council Tax).

National offer day

All children for whom an application has been received will be made an offer of a school place. The statutory common date for all Local Authorities to notify parents/carers of the outcome of their application is **01 March 2019**.

- If a parent applied on-line and their first preference is met, an email will be sent notifying the outcome of the application. School places can be accepted or declined on-line by following the instructions given.
- If a paper application was made, a letter will be sent on 01 March 2019 advising the outcome of the application.
- Parents who cannot be offered their first preference will also be informed of this by letter issued on 01 March 2019. Details regarding the appeal/waiting list process will be made available and an alternative school offer will be made.

Yours sincerely

A handwritten signature in black ink that reads 'Muriel Wilkins'.

Muriel Wilkins
Principal